

EXECUTIVE/ GOVERNANCE SUBCOMMITTEE

TIME and DATE: 4:00 p.m., July 6, 2011

PLACE: Physical Plant and Operations Center, Training Room A,
4860 Ruffner Street, San Diego, CA, 92111

MINUTES

Subcommittee Members: Gordon, Johnson, Pinson, Spehn

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:00pm.
Roll Call: (Champy) (Action)	Subcommittee members in attendance: J. Gordon, G. Johnson, L. Pinson, D. Spehn (excused) ICOC Support Staff: A. Champy District Staff: L. Dulgeroff, L. Pilgrim
Public Testimony	Chair Johnson called for public testimony and there was none.
1. Approval of minutes for 5-4-11 (Exhibit) (Action)	Motion: Mr. Pinson moved to approve the minutes. Mr. Gordon seconded the motion. The motion carried with no objections or abstentions.
2. Discuss drafting a letter to Board for Project Acceleration Projects and Downtown Library (Action)	<i>Action: Mr. Pinson will bring this item back to the August 3rd Executive/Governance subcommittee meeting. Larry Goshorn will assist with drafting this letter.</i> The subcommittee requested that Ms. Champy email a copy of the most recent Audit letter dated February 14, 2011 that was sent to the Board of Education to the ICOC Executive/Governance subcommittee members.
3. Annual Reporting Schedule (Exhibit) (Information)	The subcommittee agreed that the ICOC should receive the Annual Report by January, and should be circulated at the end of February for it to get published. The subcommittee asked that this agenda item be placed on the July 21 full ICOC meeting agenda.
4. Status and approval on ICOC contracting effort (Pilgrim)(Exhibit)(Information)	The Request for Proposal (RFP) for Proposition "S" ICOC Consultant Services commenced advertisement on June 21, 2011 with responses due on or before July 21, 2011. The RFP was posted on DemandStar, advertised in various newspapers and disseminated to interested firms in the District's Business Outreach database. Currently, over 297 firms have been notified of the RFP and 31 firms have requested a copy. The responses will be paper screened by a district committee, and the top-ranking firms will be interviewed by a five-panel member committee including two representatives of the ICOC. The ICOC volunteered John Gordon and Andy Berg. The subcommittee requested that District General Counsel Larry Schoenke be in attendance at the next scheduled meeting on Wednesday, August 3 to answer and clarify

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	questions on the roles and responsibilities of the ICOC and District with respect to the selected ICOC consultant.
5. FSUSD Request for Support Letter. To be forwarded to 7-21-11 full ICOC meeting for recommendation (Exhibit) (Action)	<i>Action: The subcommittee's consensus on this item was to take no action.</i>
6. ICOC Members Attendance (Action)	<p>The subcommittee agreed that absences cannot exceed 5 in one year (cumulative absence including excused absences for both full ICOC and subcommittee). If a member exceeds more than 5, then they are automatically terminated.</p> <p><i>Action: The subcommittee asked to include an agenda item for revision of ICOC Bylaws to include ICOC absences on the July 21 full ICOC meeting agenda.</i></p>
7. Executive/Governance Subcommittee Meeting Location (Action) <u>Current schedule:</u> March – August @ PPO; September – February @ EC Auditorium	The Executive/Governance subcommittee location will follow the current schedule as noted to the left.
8. ADJOURNMENT (Action) Meeting adjourned at 5:45 p.m. to the next meeting date and place stated. Next Meeting: August 3, 2011, at 4:00 p.m. in Physical Plant and Operations Center, Training Room A, 4100 Normal Street, San Diego, CA 92103	